



MINUTES

Of the meeting of the **British Water Ski & Wakeboard Board** held on **Thursday 20th June 2024** via **Video Conference Call**

1. To Record Attendance and Apologies for Absence.

Present:

Martin Winter
Steve Sopp
Andy Phillips
Michael Lock
Margaret Curtis
Richard Fogden
Anny Wooldridge
Patrick Donovan

John Puddifoot BWSW safety consultant

2. E&A Cable Wakeboard Championships, June 2024

- a) LAO (general letter of obligations agreement with European Confederation for titled events)
- b) ALAO (additional letter of obligations agreement, Cable Wakeboard discipline specific)
- c) BWSW Addendum to LAO & ALAO (outlines exceptions to the LAO)
- d) Marsh Letter (endorses the EC as insured on the BWSW policy / confirms level of cover)
- e) Waiver & BWSW Addendum to Waiver (for all competitors to sign as part of the registration process at the event itself)

John provided commentary and some positive feedback on his recent site visit to Whitemills, his general impression was that the controls in relation to the event were well organised and this was reflected in his draft event specific risk assessment documentation.

The above documents had been circulated prior to the meeting. It was agreed following on from consideration of the event specific risk assessment for the event to proceed subject to the above letters of agreement / obligations and subject to John's final sign off of his report. Additionally, a final point of confirmation required in relation to the cable manufacturer (Rixen), regarding the technical inspection which would be quickly followed up by Michael Lock.

Action: Subject to the points above being confirmed, Patrick would forward to the EC signed copies of the LAO / ALAO / Addendum together with the four related attachments referenced in the Addendum for final EC signature. Patrick would then send a final follow up communication to the onsite event organisers regarding the need to be mindful of the control measures in place, the risk assessment to be a 'live' process in relation to monitoring risk as the event proceeded.

3. AOB.

None recorded.

4. Confirmation of Future Meeting Dates.

Board

Thursday 4th July	9AM
Thursday 5th September	9AM
Thursday 17th October	9AM
Thursday 21st November	9AM

Some additional meetings may well be required to address ad hoc issues and the proposed

time for these meetings is 9am on Wednesday mornings.

Board Sub-Group

Wednesdays 9AM

Advisory Council

TBC

AGM

Sunday 19th January 1PM

The meeting closed at 8:35AM and was followed by board specific safeguarding training for all board members present by the Child Protection in Sport Unit and The Ann Craft Trust.

Minuted by:

Patrick Donovan
CEO