



MINUTES

Of the meeting of the **British Water Ski & Wakeboard Board** held on **Wednesday 1st May 2024** via **Video Conference Call**

1. To Record Attendance and Apologies for Absence.

Present:

Martin Winter
Andy Phillips
Michael Lock
Anny Wooldridge
Richard Fogden
Patrick Donovan

Kylie Cooper
Keir Boissevain
Mike Casey

Apologies:

Margaret Curtis
Steve Sopp

2. Safeguarding & Welfare.

a) Lead Safeguarding Officer Report - Mike Casey went through his board report of recent areas of work, pending actions together with timelines and deadlines for meeting the Child Protection in Sport Unit (CPSU) compliance process submission. He outlined a mismatch between CPSU guidance and Government guidance on the use of changing facilities by young people who were transitioning. This matter had now been dealt with within the revamp of the BWSW safeguarding policy re young people. He further reported back on an interim meeting with the CPSU liaison Jude Toasland and the Safeguarding Group re the ongoing compliance journey, and additional meeting was scheduled for July. Embedding safeguarding within the core values and mission of the organisation was another area of focus, making Club Welfare Officers more 'visible' also a key area. Mike was scheduled to attend a Lime Culture Lead Safeguarding Officers course; he would produce some notes on this training session to provide a snapshot of the key highlights re content and learning for board reference. He further reported back on a training session delivered to the Waterski Officials seminar in Lincoln, some good feedback on the course from Andy who had also attended as had Anny.

Action: Anny and Mike to liaise on a social media communications plan. Website update ongoing re removing the 'One Voice' brand which remained embedded in other safeguarding related documents and guidance, Mike to provide updated documents to Kylie for republishing.

b) Unaccompanied Minors – guidance and highlighting of the potential issue of travelling with a minor across international borders together with a sample, draft parental letter of consent for chaperones, coaches / team managers and team captains.

Action: Mike to make the disciplines aware of the issue and the letter of consent once finalised, some refinements to the draft letter suggested in the meeting for Mike to consider offline.

c) Delivery of Virtual Sessions Procedures – Mike had further produced a guidance document on online delivery to include set up (background, lighting etc.), together with matters in relation to controlling the interaction, security and etiquette.

Action: Any final comments to Mike offline as part of a final review of the document prior to publication. Martin would liaise with Mike on polishing and finalising the document.

3. EDI – Brighton Declaration.

Anny had circulated the declaration document, originally formulated in 1994, at the first ever international Women and Sport (IWG) conference held in Brighton. Its 10 core principles were for sporting organisations to commit to ensuring that women and girls have equal opportunities within sport and to tackle inequalities. Signatories included the International Olympic Committee (IOC), Sports Council for Northern Ireland (United Kingdom), Sports Council for Scotland (United Kingdom), UK Sports Council, British Baseball Federation of Great Britain, British Softball Federation, England Netball, Royal Lifesaving Society UK, UK Athletics and many more. Further information was available here:

<http://www.iwqwomenandsport.org/brighton-declaration/>

Action: It was agreed for BWSW to become a signatory to the Declaration to show a belief in, and commitment to developing a culture that enables and values the full involvement of women in every aspect of sport and physical activity. Anny would contact IWG for a signatory pack and to sign up to the declaration. An IWG logo could additionally be added to the footer of the BWSW website once signed up if desired (Kylie could advise / deal with the specifics of this in terms of logo format and size etc).

4. AOB.

a) Martin reported back briefly on the Cable Site Owners meeting which was 'disappointing' to say the least, a key action from the meeting was to finalise and pilot a BWSW approved cable instructor course and add this course to the BWSW qualifications suite. A future meeting had been canvassed with a single agenda item re reviewing, finalising and rolling out this qualification which had been a very long term and somewhat frustrating work in progress.

5. Confirmation of Future Meeting Dates.

Board

Thursday 20th June	9AM	Board Safeguarding Training
Thursday 4th July	9AM	NB new additional date
Thursday 5th September	9AM	
Thursday 17th October	9AM	
Thursday 21st November	9AM	

Some additional meetings may well be required to address ad hoc issues and the proposed time for these meetings is 9am on Wednesday mornings.

Board Sub-Group

Wednesdays 9AM

Advisory Council

TBC

AGM

Sunday 19th January 1PM

The meeting closed at 9:50AM

Minuted by:

Patrick Donovan
CEO